



## **Efficiency and Performance Sub (Finance) Committee**

**Date:** TUESDAY, 29 JANUARY 2019  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Jeremy Mayhew (Chairman)  
Deputy Jamie Ingham Clark (Deputy Chairman)  
Randall Anderson  
Alderman Robert Howard  
Paul Martinelli  
Hugh Morris  
Ian Seaton  
Deputy Philip Woodhouse

Also in attendance

Deputy Doug Barrow – Chairman of Police Committee  
Deputy Keith Bottomley – Chairman of Project Sub-Committee

**Enquiries:** John Cater  
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**Lunch will be served in the Guildhall Club at 1pm**  
**N.B. Part of this meeting could be the subject of audio video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meetings held on 5<sup>th</sup> November and 14<sup>th</sup> December.  

**For Decision**  
(Pages 1 - 6)
4. **WORK PROGRAMME FOR FUTURE MEETINGS**  
Report of the Town Clerk.  

**For Information**  
(Pages 7 - 8)
5. **GUILDHALL WORKPLACE UTILISATION PROGRAMME - SMART WORKING REPORT**  
Joint Report of the Town Clerk and the City Surveyor  

**For Decision**  
(Pages 9 - 12)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.  

**For Decision**

## Part 2 - Non-Public Agenda

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the non-public minutes of the meetings held on 5<sup>th</sup> November 2018 and 14<sup>th</sup> December 2018.  

**For Decision**  
(Pages 13 - 22)
10. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**  
Report of the Town Clerk.  

**For Information**  
(Pages 23 - 24)

11. **NON-PUBLIC APPENDICES TO ITEM 5**  
Report of the City Surveyor  

**For Decision**  
(Pages 25 - 30)
12. **OPERATIONAL PROPERTY REVIEW - UPDATE**  
Report of the Chamberlain and the City Surveyor  

**For Information**  
(Pages 31 - 44)
13. **SERVICE BASED REVIEW - UPDATE**  
Report of the Chamberlain  

**For Information**  
(Pages 45 - 50)
14. **DEPARTMENTAL MONITORING: COMPTROLLER AND CITY SOLICITOR**  
Report of the Comptroller and City Solicitor  

**For Information**  
(Pages 51 - 66)
15. **ACTION AND KNOW FRAUD PROJECT**  
Report of the Commissioner of the City of London Police  

*To follow*  
**For Information**
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**